

Request for Proposal

Polk County Schools

2021 Interactive Display Project



RFP released: October 29, 2021

Overview of Project

Polk County Schools is seeking proposals to address the expansion of our interactive display deployment. The acquisition will include the purchase of up to 90 interactive displays to be used in classrooms for grades PK-8.

Timeline

Issue RFP / Publish to the District Website	October 29, 2021
Proposals Due	November 12, 2021
Tentative Vendor Selection	November 16, 2021
Tentative Order Date	November 19, 2021

Technical Requirements

Polk County Schools has purchased interactive displays from Smart, Promethean, and NewLine over the past few years. The following information must be included with the proposal.

Interactive Displays: The school system is seeking a proposal for displays in the size/quantity specified below. Technical details and pricing for the displays must be provided in the proposal.

70” - 79” displays - up to 50 displays

80” - 90” displays - up to 40 displays

Interactive Software: The school system is seeking detailed information on the interactive software to accompany the displays, including ongoing license requirements. Specific information should be provided about how the display will function without an attached/integrated computer or Chromebook.

Warranty/Support Services: The school system is seeking detailed information on the warranty/support services provided in the proposal. Specific information should be provided about the device warranty and how the school system resolves technical support issues with the devices.

Installation Service: The school system will require installation service for the interactive displays. Although the details of the installation will be determined during the ordering process, the school system is seeking general information about how the vendor will manage the installation of the interactive displays.

Delivery Date: The proposal must include an estimated delivery/installation date if the interactive displays are ordered on November 19, 2021.

Evaluation Process

The evaluators will consider how well the vendor's proposed solution meets the needs of the school system. It is important that the responses be clear, concise and complete so that the evaluators can adequately understand all aspects of the proposal. The school system reserves the right to require a subset of finalists to make a presentation to the evaluation team for consideration.

Although price will be an important factor in our decision, Polk County Schools will use the criteria identified in the table below to fully evaluate the value of each proposal.

Decision Criteria

Price	The lowest, responsible, response for interactive displays will be ranked #10. Other responses will be ranked descending by price.	50%
Proposed Displays & Software	Polk County will evaluate the proposed interactive displays and software in each response and rate them based on their technical specifications. The highest rated interactive display will be ranked #10. Other interactive displays will be ranked descending by their technical evaluation.	20%
Installation Services	Polk County Schools will evaluate the proposed installation plan for the interactive displays. The highest rated plan will ranked #10. The other plans will be ranked in descending order.	10%
Warranty & Repair Services	Polk County Schools will evaluate the proposals on the warranty and repair services each vendor will provide. The vendor providing the most warranty & repair value will be ranked #10. Other vendors will be ranked descending by degree of value provided to Polk County Schools.	10%
Vendor Prior Experience	Prior experience with the Polk County Schools or other districts familiar to Polk County Schools is an advantage. The vendor with the most positive experience will be ranked #10. Other vendors will be ranked descending by degree of experience with Polk County Schools.	10%

Vendor Communication

Upon release of this RFP, all vendor communications concerning the overall RFP should be directed to the school system's Assistant Superintendent identified below. Unauthorized contact regarding this RFP with other district employees is prohibited. Any oral communications will be

considered unofficial and non-binding to the school system. Vendors should rely only on written, faxed, or e-mailed statements issued by the school system's Assistant Superintendent.

Divestment/Debarment

The vendor must affirm they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 147-86.59, Iran Divestment Act Certification.

The vendor must attest that they are not debarred per State website (<http://ncadmin.nc.gov/government-agencies/procurement/contracts/debarred-vendors>) and Federal Excluded Parties List (<http://sam.gov/content/exclusions>).

RFP Submission

Please submit proposals, in their entirety, to Polk County Schools' Assistant Superintendent no later than **2:00 PM on November 12, 2021**. Completed proposals must be submitted in a sealed envelope to:

Asst. Superintendent:
David Scherping
scherp@polkschools.org
Office: 828.894.6126
Fax: 828.894.8153

Address:
Polk County Schools
PO Box 638
125 East Mills Street
Columbus, NC 28722

Vendors may submit more than one proposal in response to this RFP. However, each proposal must be a separate, complete package, which can be considered independently of any other proposals from the same vendor.

Right of Selection/Rejection - Waiver of Irregularities

The school system reserves the right to reject any or all proposals, to waive any minor irregularities contained in any proposal, and to accept any proposal deemed to be in the best interest of the school system. Selection of a vendor solution shall not be construed as an award of contract, but as a commencement of contract negotiation, including but not limited to the proposed price.

RFP Revisions

The school system reserves the right to change the schedule or issue amendments to the RFP at any time. The school system also reserves the right to cancel or reissue the RFP at any time.

Compensation

No payment of any kind will be provided to the submitting vendor, or parties they represent, for obtaining any of the information solicited. Procurement of all equipment and services will be in accordance with subsequent contractual action.

Proposal Amendment

The school system shall not accept any amendments, revisions, or alterations to proposals after the deadline for proposal submission unless such is formally requested, in writing, by the school system.

Commitments

All proposals should be submitted initially on the most complete basis and with the most favorable financial terms available. The selected vendor's proposal may, at the Polk County School's option, be made a part of the final purchase contract and all representations in the vendor's proposal may be considered commitments to supply the system as described.

Contract Award and Execution

The school system reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be initially submitted on the most favorable terms the vendors can offer. It is understood that the proposal will become a part of the official file on this matter without obligation to the school system. The general conditions and specifications of the RFP and the successful vendor's response, as amended by agreements between the school system and the vendor, will become part of the contract documents. Additionally, the school system will verify vendor representations that appear in the proposal. Failure of the vendor's products to meet the mandatory specifications may result in elimination of the vendor from competition or in contract cancellation or termination.

Payment Terms and Conditions

The proposal must contain payment terms and conditions.