



Polk County Schools
125 East Mills Street
Columbus, North Carolina 28722

Memorandum To: *Interested Qualified Bidders*

From: *Dr. Brandon Schweitzer, Ed. D*
 Polk County Schools
 Director of Operations

Subject: ***Request for Proposals:***
 Polk County High School – 2025 Paving Improvements

Date: *November 13, 2024*

Polk County Schools, requests proposals to provide a turnkey project inclusive of all labor, materials, supervision, disposal fees, etc., for the 2025 drainage improvements, paving, repairs, resurfacing, and restriping project(s) located at: Polk County High School. ***** ALL WORK IS TO BE COMPLETED & INVOICED PRIOR TO July 26, 2025*****

Mandatory Pre-Bid: **November 22nd at 9:30 am**
 Polk County High School
 Baseball Field Parking Lot
 1681 NC-108
 Columbus, NC 28722

Proposals are due: **December 5, 2024 by 12:00 pm**
 Polk County Schools
 Stearns Education Center
 125 East Mills Street
 Columbus, NC 28722

Location of Work: **Polk County High School**
 1681 NC-108, Columbus, NC 28722

Last Day for Questions: **November 26, 2024 @ 12:00 pm.**
 Questions must be received in written Form by the date and time indicated. Submit all questions to Brandon Schweitzer @ bschweitzer@polkschools.org & Jared DeRidder @ jderidder@wgla.com



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Sealed hard copy bids, no emails, will be received from bidders by Polk County Schools at the Stearns Education Center, 125 East Mills Street, Columbus, North Carolina 28722 until 12:00 pm on December 5, 2024, at that time the bids will be opened and read for Polk County High School located in Polk County, North Carolina. Additional detailed information about the project will be provided at the pre bid meeting.

It is the sole responsibility of the vendor that it's bid reaches Polk County Schools by the designated date and time indicated above.

Scope of Work:

1. Furnish the necessary supervision, labor, tools, equipment, and materials to complete the required work as outlined in the "Detailed Scope of Work" and as listed on the drawings provided, plus the special conditions and per the pre-bid meeting directions/instructions.
2. Restore all disturbed areas affected by the work and remove trash daily
3. Work schedule limitations to be directed per site, to adhere to the cohesiveness of school schedules and events.
4. A sales tax report will be required for the awarded bidder for each pay application/invoice.

The following information "must" be included in the proposal:

1. All applicable licensure with North Carolina.
2. Warranty on all above work for 1 year from completion.
3. Proposals to be in the form of a proposed contract signed by the bidder and ready for the County's approval.
4. Include a copy of Certificate of Insurance (workers compensation and general liability) & a W-9 form
5. Proposals should include a lump sum price for the base bid work and include separate pricing for each alternate/unit price listed each inclusive of all applicable taxes. Polk County Schools are not tax exempt.
6. Include all unit pricing as requested.
7. Acknowledgement of any Addendum received during the bid shall be noted on the proposal or, if provided, on the bid form.
8. Include **Bid bond** in an amount equal to not less than five percent (5%) of the gross amount of the base bid.
9. Include the appropriate **MWBE forms** with the proposal.

Project will be awarded based on base bid.

ELECTRONIC copies of the PLANS may be obtained from WGLA, PLLC. Hard copies of the plans will not be distributed. Please contact Jared DeRidder for electronic plan distribution at jderidder@wglac.com.

Polk County Schools reserves the right to reject any and / or all bids, and to waive any bid informalities in so far as it is authorized to do so. Qualified contractors interested in bidding on this project may contact Brandon Schweitzer @ bschweitzer@polkschools.org



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REQUIRED CONTRACTUAL PROVISIONS

The contract for any successful bidder with the school system must contain a provision that your company does not engage in investment activities in Iran pursuant to NCGS Chapter 147, Article 6E, nor a company boycotting Israel pursuant to NCGS Chapter 147, Article 6G. Also, the contract will contain a certification that your company uses the E-Verify system for employees.

INDEMNIFICATION

The contract for any successful bidder shall provide that the contractor shall hold the Board and any and all of its members, agents, officers and employees in their respective individual and official capacities, free, harmless and indemnified from and against any and all acts, omissions, claims, damages, fees, expenses and legal suits or causes of actions in any form or description arising from the negligence, violations of law, or other tortious or wrongful actions by the contractor.