

# REQUEST FOR PROPOSAL



## PLAYGROUND EQUIPMENT AND INSTALLATION

Pre-K Playgrounds Multiple Schools

ISSUED BY: Polk County Schools 125 East Mills Street PO Box 638 Columbus, NC 28722

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### Playground Locations:

- Polk Central Elementary: *2141 NC-9 Mill Spring, NC 28756*
  - Sunny View Elementary: *86 Sunny View School Rd, Mill Spring, NC 28756*
  - Saluda Elementary: *214 E Main St, Saluda, NC 28773*
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### Background

In 2024, Polk County Schools received federal funding for the demolition and construction of three preschool playgrounds located on the grounds of Polk Central, Saluda, and Sunny View elementary schools. The existing playgrounds, over 20 years old, are in need of replacement and site improvements.

These playgrounds will be demolished and replaced based on the parameters described within this proposal. The sites may require preparation to ensure level surfaces and proper drainage.

This RFP is being posted to our district website ([www.polkschools.org](http://www.polkschools.org)) and local print media.

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### Scope of Services

Polk County Schools requests proposals that include the removal of old equipment, site preparation, new playground equipment, safety surface, and the delivery/installation of all equipment.

The playground equipment must cater to children aged 2-5 years, accommodating a wide range of activities that promote physical fitness, social interaction, and fun.

## Financial Consideration

The playground current site demolition and preparation, equipment/site furniture together with the safety surfacing has been budgeted at a not-to-exceed total of **Five Hundred Thousand dollars (\$500,000)**.

## Minimum Required Design Components:

- Play Structure with shade
- Rubberized safety surface under fall zones
- Playhouse
- Trike path with traffic signage
- Trike Storage
- Sandbox with cover
- Activity centers
- Benches
- Picnic Tables
- Storage

## Material Requirements:

- No bare metals for platforms, slides or steps
- Full compliance with ASTM, CPSC guidelines, and ADA accessibility requirements is mandatory.

**Safety Surface:** Proposals should recommend safety surface material offering the best value for money.

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## Installation Schedule

A mandatory on-site meeting will be held at 9:00 a.m. on **Feb 13, 2025** . Prospective bidders will visit each site on the following schedule:

- Saluda Elementary: 9:00 a.m. to 10:00 a.m.
- Polk Central Elementary: 10:20 a.m. to 11:20 a.m.
- Sunny View Elementary: 11:35 a.m. to 12:35 p.m.

Proposals are due on **Feb 28, 2025** by 1:00 p.m. EST via sealed bid. Bids will be evaluated and the winning bidder will be notified by the end of business day on **Mar 3, 2025** .

Construction should begin no sooner than **May 31, 2025** and be completed no later than **Aug 2, 2025** .

## **Issuing Office and Point of Contact**

This Request for Proposals (RFP) is issued by Polk County Schools. The sole point of contact for questions is:

Brandon Schweitzer (Director of Operations)  
125 East Mills Street,  
PO Box 638 Columbus,  
NC 28722 828-894-1023  
bschweitzer@polkschools.org

## **Deadline for Receipt of Proposals**

All proposals must be received in a sealed envelope marked "Saluda, Sunny View, and Polk Central PreK Playground Proposals" no later than 1:00 p.m. on Feb 28, 2025 at the address shown above.

## **Revisions to the Request for Proposal**

Clarifications or addenda will be provided to all potential bidders via the following link:  
<https://docs.google.com/document/d/1eXkv3WrhD3FjZLdkKi4eCyJKWtzWWyyfgaT-gaYDdY/e/dit?usp=sharing>

## **Limitations of Liability**

Polk County Schools assumes no responsibility for costs incurred by proposers in responding to this RFP or any subsequent requests prior to contract issuance.

## **Rejection of Proposals**

Polk County Schools reserves the right to reject any or all proposals or award contracts in part or in whole as deemed in the best interest of the school system.

## **Type of Contract and Compensation**

Polk County Schools intends to negotiate a lump-sum contract. Payment will be made within 30 days of project completion.

## **Davis-Bacon Act Requirement**

The project must meet all prevailing wage requirements under the Davis-Bacon Act. Contractors' crews may undergo employee interviews to verify compliance.

## Proposal Format

Proposers must include:

1. A scaled plan of the play area showing proposed equipment and clear safety zones.
  2. Detailed equipment specifications, including handicapped accessibility provisions and compliance with ASTM and CPSC guidelines.
  3. A comprehensive warranty description.
  4. An installation schedule.
  5. The management office location for the project.
  6. Evidence of insurance coverage for the installation portion of the project.
  7. References for at least two comparable projects completed.
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## Selection Criteria

The evaluation committee will select the most advantageous proposal, considering price and other outlined factors.

| Category                                 | Criteria Weighting |
|------------------------------------------|--------------------|
| Total Price                              | 50%                |
| Experience with Contractor               | 10%                |
| Adherence to MinimumDesign Elements      | 30%                |
| Adherence to Project Completion Timeline | 10%                |

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**Playground Area Drawing** Include a scaled drawing of the playground area, ensuring clarity on dimensions and layout. The drawing should illustrate proposed equipment and safety zones.

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For further clarifications or revisions, please contact Brandon Schweitzer at the details provided above.

## Reference Maps by Site

Perspective bidders are expected to conduct their own area measurements either at the pre-bid meeting or in the days that follow.

*Polk Central Elementary: 2141 NC-9 Mill Spring, NC 28756*



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Saluda Elementary: 214 E Main St, Saluda, NC 28773

